



**Executive Board Minutes
January 10, 2023**

Location: Remote meeting via Zoom.

Members Present: Gabby Ciuffreda, Chair; Ann Golob, Jack Cunningham, Steve Lembke, Bonnie North, Carolyn Partridge, Tim Arsenault, Stephan Chait

Absent: Jim Pinkerton

Staff present: Chris Company, Executive Director; Matt Bachler, Senior Planner; Colin Bratton, Transportation Planning Program Coordinator

Public/Guests: none

Presenter: none

Call to Order: Commissioner Gabby Ciuffreda, Chair, called the meeting to order at 6:02 p.m.

Additions/Changes to Agenda: None.

Secretary's Report: On a motion by Commissioner Cunningham, seconded by Commissioner Arsenault, the November 8, 2022 minutes were approved by a unanimous vote with 2 abstentions.

Regional Plan Update: Senior Planner Matt Bachler explained that while the timeline has slipped by 3-4 months good progress is being made. Edgeworks Collaborative presented the draft plan website and design to the Planning Coordination Committee which commended what they saw as well as the process. They were walked through the small, sequential steps that led to the draft. Matt is attending committee meetings to support plan input. The goal is to have the first drafts of the chapters completed by April with final drafts completed by summer. Fall public meetings were delayed due to staff transitions as well as the holidays, but the process will begin in March-April.

Transportation Committee Proposal to Transition the Committee to a Transportation Advisory

Committee: Transportation Committee Chair Stephan introduced the topic of transitioning from a commission-only transportation committee to a transportation advisory committee consisting primarily of town-appointed members in addition to stakeholder groups and organizations. At present commissioners representing 4-5 towns are making decisions about regional transportation priorities, and the opportunity is missed to expand knowledge among towns about transportation topics and how the Commission can support town needs. Planner Colin Bratton presented the process through which the Committee arrived at a draft Purpose and Objectives statement that explains how the

transportation advisory committee would function. Executive Director Company explained that per the WRC's bylaws, the Commission's Rules of Procedure would apply to this new committee structure, including the ability of the Chair to remove members due to poor attendance that can affect quorum. Colin and Stephan were asked if the town appointees would be required to know the full range of transportation topics, and it was explained that the appointee would primarily serve as a primary point person on transportation for the town and that person could then reach out to others within the town on specific topics. They will also have the opportunity to learn more about topics about which they may have limited familiarity. The proposal was modeled after those of the Rutland and Mount Ascutney Commissions. Chair Ciuffreda asked what their experience has been and Colin explained that it has been very positive with good attendance. On a motion by Commissioner Cunningham, seconded by Commissioner Arsenault, the Board voted unanimously to recommend the new structure to the Full Commission at its January meeting.

Committee Chair Updates: None.

Review of Action Items: None.

Public Comments: None.

Adjournment: On a motion by Commissioner Cunningham, seconded by Commissioner Golob, the meeting was adjourned at approximately 6:45.