



WRC Finance Committee Meeting

Wednesday, October 22, 2025 (by Zoom)

12:00 p.m.

Meeting Minutes

In Attendance: Ann Golob (Secretary/Treasurer, Finance Committee Chair), Ann Manwaring (Commissioner). All attended by Zoom.

Absent: None

Staff present: Chris Campany, Executive Director, Inessa Muse, Finance Manager

There were no changes to the agenda.

The meeting was convened at 11:59. p.m. by Commissioner Golob.

July 23, 2025 Minutes Approval: Commissioner Golob moved a motion of approval, seconded by Commissioner Manwaring. The minutes of the July 23, 2025 meeting were approved 2-0.

Financial Reporting: Finance Manager Inessa Muse outlined the income for FY25 Q4 (July to Sept). End of year billing status for annual projects such as Regional Transportation (TPI) and Emergency Response (EMPG) was reported with remaining unbilled balances: TPI about \$17K; EMPG about \$25.

Inessa went over the expenses in details and mentioned the reasons why the ending balance tentatively is over the budget. The committee discussed alternative formatting for the Budget vs. Actual report with adding section for comments and separating contingency from the surplus/deficit. Commissioner Manwaring asked if there are any policies for expenditures exceeding their budgeted capacities. Executive Director Campany proposed to make available WRC' Financial Policy and Procedures to the committee.

Inessa reported that there is no schedule for the FT25 financial audit yet.

Adjourn – On a motion by Commissioner Golob, seconded by Commissioner Manwaring, the meeting was adjourned at approximately 12:50 p.m.