



**Windham Region Brownfields Reuse Initiative
Steering Committee Meeting**

September 20, 2023

4:00 p.m.

WRC Zoom Call

<https://us02web.zoom.us/j/82807587799?pwd=dFZXMThtIT2pTSzRlVnk1DbWhyN2E3QT09>

AGENDA

Agenda Amendments

Qualified Environmental Professionals (QEP) Discussion

- Current QEP assessment contracts end September 30th, 2023. Susan sent out Request For Qualifications (RFQs) early August. At the July Special Meeting the Committee agreed to some changes to the process:
 - QEPs will be prequalified for five years (previously three).
 - We will now assign work based on WRBRI criteria, and consultant experience and availability. We will no longer use an RFP process for each new project (other RPC's do this).
- WRC has received 7 qualification packages. Today we will review the packages submitted with our Evaluation Criteria Matrix. We can select as many or few consultants as we wish. We've had six on board for the last three years and that's worked well. This time we added a cost proposal, including typical costs for certain items and hourly rates. EPA's procurement policy now recommends considering costs as a significant criterion (25% or more).

Public Comment

Adjourn

Windham Regional Commission is inviting you to a scheduled Zoom meeting.

Topic: Brownfields Committee Meeting

Time: Sep 20, 2023 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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