JOB ANNOUNCEMENT

Planner – Regional Transportation Planning Coordinator

The Windham Regional Commission (WRC) seeks a highly skilled, self-motivated, full-time (37.5 hrs/wk) Planner with a transportation emphasis to work with a team of dedicated professionals, volunteer Commissioners, and municipal officials. This planner works directly with the Executive Director to coordinate the WRC’s transportation program in collaboration with colleagues and Commissioners. Works closely with the WRC’s GIS/mapping staff. The position is ideal for a planner who is interested in all aspects of rural transportation planning and fairness and equity in mobility, as well as the relationship of transportation to land use and settlement patterns, reduction of greenhouse gas emissions, water quality, habitat connectivity, and flood resilience.

Job tasks include updating and implementing the regional transportation plan, providing staff support to the region’s Transportation Advisory Committee, regional prioritization of state transportation investments in the region, assisting with transit planning, improving traffic safety, planning for bicycle and pedestrian mobility and related infrastructure improvements, improving the flood resilience of the region’s transportation system, organizing trainings for town road foremen, developing strategies to reduce transportation-related greenhouse gas emissions, improving habitat connectivity across roads and through bridges and culverts, and generally assisting towns in the region with transportation needs. Technical aspects of transportation planning, such as counts and infrastructure inventories, are conducted by our GIS/mapping staff.

Candidates should be familiar with regional and municipal planning tools (regulatory and non-regulatory), and must have excellent writing, public speaking, meeting facilitation, team building, community organizing, project development, grant writing, and project management skills. Familiarity with volunteer-based planning in rural communities is a plus.

This position requires a degree in planning or a closely related field and a minimum of three years experience in rural and/or regional planning. A master’s degree in planning or a closely related field may be substituted for one year of required experience. The starting salary range is between $35,000 and $45,000, depending upon qualifications.

The WRC is the regional planning commission for a 27-town area of southeastern Vermont in Windham, Bennington, and Windsor counties. Our mission is to assist towns in southeast Vermont with providing effective local governance and to work collaboratively with them to address regional issues. Our office is located in downtown Brattleboro in a great walking environment with a variety of restaurants, services, and businesses. Our workplace is friendly and highly flexible. We offer competitive compensation and excellent benefits.
Please email a letter of interest and resume (with references and contact information) in a single pdf to Chris Campany, Executive Director at ccampany@windhamregional.org. This position will remain open until filled. To learn more about the WRC, visit our website at www.windhamregional.org. No phone calls please. WRC is an Equal Opportunity Employer.