Full Commission Annual Business Meeting  
Tuesday, September 27, 2011  
698 VT Route 30, Newfane, VT


Citizen Interest Commissioners Present: Lynn Barrett, Lynette Hamilton, Dominique Haynes

Staff Present: Chris Campany, Ashley Collins, Jeff Nugent

Introductions: There was a quorum of 20 towns present.

Convened: 7:36 p.m.

Administrative Items & Reports:

Secretary’s Report: On a motion by J. French, seconded by N. Wright the minutes from the June meeting were approved.

Executive Board Reports: On a motion by N. Wright, seconded by J. French the minutes from the August meeting were accepted. On a motion by J. French, seconded by E. Mas the draft minutes from the September meeting were accepted.

Financial Report: On a motion by C. Goodwin, seconded by J. French the June, July, and August financial reports were approved.

Weston Town Plan Approval: The panel reviewed the town plan and reported their findings back to the Planning Coordination Committee (PCC). The PCC recommended approval of the plan, and confirmation of the town plan and process. A motion to approve the plan as presented was moved by N. Wright, and seconded by A. Maes. The motion was unanimously approved. On the confirmation of the town plan and process, a motion was made by H. Boyer, seconded by C. Goodwin; motion was approved.

Putney Town Plan Approval: The panel reviewed the town plan and reported their findings back to the Planning Coordination Committee (PCC). The PCC recommended approval of the plan, and confirmation of the town plan and process. A motion to approve the plan as
presented was moved by L. Sorenson, and seconded by J. Whitman. The motion was unanimously approved. On the confirmation of the town plan and process, a motion was made by N. Wright, seconded by J. Cunningham; motion was approved.

**FY 2012 WRC Work Program & Budget:** On a motion by C. Goodwin, seconded by J. French, the FY2012 Work Program & Budget was approved.

**Elections for FY 2012 Nominating Committee:** C. Goodwin was present to announce the nominations slate for Executive Board and Citizen Interest Commissioners. Additional nominations were invited from the floor and there were none. A motion was made to approve the nominations as a slate; approved.

**Officers:** On a motion by H. Boyer, seconded by J. Cunningham, the slate of officers was approved.

**Executive Board:** Two members have resigned their position on the Board; Fred Bullock and John Whitman. This leaves three open slots available; with the following Commissioners expressing interest: Alan LaCombe, Maggie Bartenhagen, and Tom Consolino.

On a motion by B. Murray, seconded by J. Whitman, the slate for the balance of the executive board was approved.

**Citizen Interest Commissioners:** The Solid Waste and Recycling position was dropped as the Windham Solid Waste Management District now has leadership on the issue. It was suggested that position be replaced with a, new position, “Young Professional,” to better include the voice of the 22-45 year old demographic which the region is losing. Dominique Haynes was nominated for this new position. On a motion by N. Wright, seconded by J. French the slate of Citizen Interest Commissioners was approved.

A motion that nominations be closed was moved by H. Boyer, seconded by J. Cunningham; motion was approved.

There was appreciation given to the resigning members of the Executive Board, and many thanks to the Officers, Board, and Citizen Interest Commissioners who continue to serve.

**Executive Director’s Report & Other Business:**
Chris Campany described the actions taken by the Windham Regional Commission in the wake of Tropical Storm Irene. The WRC served as a conduit of information between the towns and the State Emergency Operations Center for those towns that had communication challenges. A website-based road status map was developed within two days after the storm. The information contained within the map was based upon information received from town
officials. The WRC’s role soon evolved into that of coordinator of activities between state and federal agencies and the towns, especially in the area of transportation and local road recovery. WRC staff guided FEMA personnel into the field for initial damage assessments, and initial meetings with town officials. We were also responsible for the documentation and mapping of all local road damage as part of a statewide initiative coordinated among the Regional Planning Commissions. This work is ongoing.

**WRC GIS Planner Jeff Nugent:** Jeff provided an overview of the updates to the WRC website, and how spatial data can be used to explore planning issues. His presentation included the use of GIS data that is available on the web.

On a **motion** by C. Goodwin, seconded by everyone present; the meeting was **adjourned**. **Meeting adjourned at 9:02 p.m.**

Respectfully submitted,
Ashley Collins