Full Commission Meeting  
October 29, 2013  
Londonderry Town Hall, South Londonderry, VT

Commissioners Present: Jodi French (Chair), Sam Battaglino, Heath Boyer, Tom Buchanan, Jenepher Burnell, Jack Cunningham, Rod Francis, Mary Alice Herbert, Brad Horn, Alice Maes, Ray Mara, Jane Morano Purdy, Denis Pinkernell, Steve Skibniowsky, Roger Turner, Piet van Loon, John Whitman

Guests Present: Lynette Whitney (VT Dept of Environmental Conservation), Matt Conklin (Westminster), Pat Moulten-Powden (BDCC), John Keiman (Phelps Engineering, Middlebury), Sharon Crossman (Londonderry), Jim Wilbur (Londonderry)

Staff Present: Chris Campany, Ashley Collins

Introductions: There was a quorum of 14 towns present.

Convened: 7:07PM

Administrative Items & Reports:

Secretary’s Report: On a motion by T. Buchanan, seconded by J. Cunningham the minutes from the September meeting were approved.

Financial Report: On a motion by T. Buchanan, seconded by D. Pinkernell the September Finance Report was approved.

Lynette Whitney, Pollution Control Design Chief with the Vermont Department of Environmental Conservation was present to discuss the technical and financial solutions to village water and wastewater problems. Lynette provided a PowerPoint presentation detailing the process for the Clean Water program. Lynette explained that the Clean Water Program is generally a loan program, but they do offer grants on occasion. She summarized the steps followed for each project, beginning with Step 0: identifying the problem, failed septic systems, poor soils, high ledge, cost of repairs, etc. The remaining steps include components such as the planning process, design, construction, loan repayment, and funding options. She noted that there are different amounts of money available depending on the problem and eligibility. Money for the Clean Water Project is typically distributed to municipalities only, unless the town sponsors a project like a mobile home park. Drinking
water project monies can be lent beyond municipalities to public water supplies, schools, recreation centers, etc. She explained that the professional engineers and operators within the town (people who are qualified to deal with public water systems) are available to assist towns with identifying the problems, but the community needs to have active volunteers and participation from the general public, Selectboard, Planning Commissions, and the Regional Planning Commissions.

**Resolution for Disaster Recovery Grant Application Authority:** WRC is leading an effort by four Regional Planning Commissions to assist towns with the development of applications to the Community Development Block Grant – Disaster Recovery Program. Even though WRC has been asked by the Agency of Commerce and Community Development to do this, we still have to apply for funding to support this work. On a motion by P. van Loon, seconded by J. Whitman, the motion to pass the Resolution for Disaster Recovery Grant Application Authority was approved.

**Executive Director’s Report:**
1. Executive Director, Chris Campany distributed a summary of staff activities for the prior month, as well as current projects they are working on. There was positive feedback from Commissioners regarding the monthly summaries, so WRC will continue to have this available as a handout for Commissioners.
2. Chris summarized the legislative hearing that was held in Vernon on Monday, October 28th. It was well attended by members of the Legislature as well as members of the community. Commissioner Stephen Skibniowsky (Vernon) provided his perspective on the hearing as well.
3. Chris mentioned that he will be attending a legislative hearing on electricity generation siting policy.

**Committee Chair Reports:**
- **Emergency Planning Committee:** J. French mentioned that the Committee is continuing their work on the Regional Plan Update.
- **Planning Coordination Committee:** P. van Loon explained that the Committee is struggling with the “how and when” to work on a town plan review and approval. The process is being considered, and the Committee is discussing possible changes in the future.

P. van Loon moved adjournment.
Meeting adjourned at 8:55PM

Respectfully submitted,
Ashley Collins